

MANAGING GENERATION Y, IN TODAY'S WORK ENVIRONMENT

OBJECTIVE:

To acquaint participants with an understanding of how to manage younger employees effectively.

DESCRIPTION:

This half day workshop is designed for those who are interested in learning more about managing the younger generation effectively at the work place. In this workshop, the participants will be provided with tips and techniques for building a work environment, where younger employees will want to stay, and will perform to their highest potential. The participants will understand the culture and expectations of Generation Y, communicate effectively to those employees, and motivate and engage them in their work places.

WHO SHOULD ATTEND:

Anyone who is interested in actively knowing the work culture and expectations of the younger generation. This could be Managers, Supervisors, Team Leaders, Coaches, and Human Resources Personnel that are eager and responsible for retaining younger employees. It is a valuable session even for co-workers who, on a daily basis, work with younger employees and wants to get a good insight into their peers' expectations.

WORKSHOP OUTLINES:

Introduction and ice breaker:

Each participant is invited to discuss with the group their current experiences with Gen Y at their place of work.

What is Generation Y

Age group

The Differences between this generation and their parents/ grandparents

Effects on general demographic of workforce in North America

Generation Y's Expectations at Work

Financial intelligence

Work life Balance

Change, Change and more change

Dress Code at work

How to Attract and Recruit Generation Y

Where and how to advertise for positions to attract Generation Y

Tips on conducting interviews with this group

Coffee Break

How to Motivate and Retain Generation Y

Effectively communicating via various methods

Promote creativity and problem solving, using technology

Continuous Development, through constant feedback

Consistency in messages

“We are all Winners”

Fun Meter

Introduction to a development diary

How will Generation Y lead its teams

Share of knowledge

Technology

Delegation and seeing everyone win

Re-invent Performance reviews

Work Life Balance

Emotional Intelligence

WORKSHOP LEADER:

Ms. Selin Jenkins has 15 years of experience in employee development and recruitment training. She brings relevant industrial related expertise with her work experience starting from large multi-national corporations to small and medium sized business enterprises, covering the fields of Engineering, Pharmaceutical, Customer Service and Further Education Training. Her training courses are much customised to fit specific training needs, and will put “theory into practice” based on case studies & role plays. She is a Chartered Member of the Institute of Personnel and Development and has a Masters Degree in Human Resources Management. Her other accomplishments include implementing multi-million dollar HR systems project in a global company, working across Europe and North America.

COURSE MATERIAL:

At the end of this workshop the participants will leave the course with their set of handouts as well as the first draft of a development diary designed for their Gen Y's.

LOCATION AND DATES:

Because of the popularity of this workshop and for the convenience of our attendees, 4 sessions of this workshop is offered within the Greater Toronto Area. Please use the appropriate Course Code when registering.

Wednesday, February 24, 2010	6:00 p.m. to 9:00 p.m.	Mississauga;	Course Code: CGJB002
Saturday February 27, 2010	1:00 p.m. to 4:00 p.m.	Brampton;	Course Code: CGJB004
Thursday, March 4, 2010	6:00 p.m. to 9:00 p.m.	Pickering;	Course Code: CGJC006
Saturday, March 6, 2010	1:00 p.m. to 4:00 p.m.	Scarborough;	Course Code: CGJC008

Actual venue will notified to the attendees at least three days in advance of the workshop date.

OTHER:

This workshop has only a limited number of seats for each session. Please register early to avoid any disappointment.

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Note: Skills2Succeed reserves the right to cancel a course, workshop or seminar, or change the location of the course, workshop or seminar at any time at its discretion, without any liability to the attendees exceeding the fees collected.